

## **AUSTIN SEMINARY ARCHIVES**

### **Mission Statement**

Austin Seminary Archives serves as the repository for the documentation of the Seminary's administrative activities and educational programs, its publications, memorabilia, audiovisual records, photographic records, and the occasional memoirs and personal papers of the Seminary's faculty. In addition, the Archives collects materials on the activities of the Presbyterian Church in the southwest – from churches to schools to governing bodies – in the general geographical areas of the Synod of the Sun, its presbyteries, and their historical antecedents. All forms of the Presbyterian and Reformed tradition are included (U.S., U.S.A., Cumberland, etc.). Interdenominational organizations are included if they contain a strong southwestern Presbyterian presence.

The Archives supports the Seminary's faculty, staff, students and other researchers by providing physical and intellectual access to the collection. This is achieved through appraisal, acquisition, arrangement, description, preservation, cataloguing, and reference service. The Archives strives to promote its role through the exhibition of the collection and the involvement in archival and historical organizations and associations such as the Society of American Archivists, the Society of Southwest Archivists and the Presbyterian Historical Society of the Southwest.

### **Areas of Responsibility**

The Seminary Archives is responsible for:

- Documenting the Seminary's administrative activities and educational programs, publications, memorabilia, photographic records, and the occasional memoirs and personal papers of the faculty
- Maintaining materials relating to the activities of the Presbyterian Church in the southwest
- Preserving historic artifacts of Presbyterianism

The Seminary Archives:

- Serves Seminary faculty, staff, students, and other researchers
- Provides physical and intellectual access to collections
- Offers ready-reference as well as limited in-depth reference services
- Performs appraisal, acquisition, arrangement, description, preservation, and cataloging of materials

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